

**MINUTES OF THE BARWICK AND STOFORD PARISH COUNCIL MEETING
HELD AT BARWICK PRIMARY SCHOOL
ON WEDNESDAY 28th JULY 2026, 19:00**



Present – Councillors (Cllrs):

Gwen Findlay (GF) – Chair, Ray Sibley (RS), Ashley Wrixon (AW), Rebecca Kilburn (RK), Rob Bruckell (RB).

In attendance:

Kate Fullerton – Parish Clerk, one member of the public.

i. Public session – an opportunity for the public to speak.

Fairhouse Road common land

A resident of Fairhouse Road said they were having difficulty pulling out of their driveway due to the long grass obscuring their view of the road.

St Mary Magdalene Church

A parishioner stated that the local churchyard was in a very poor state and, in their opinion, required more consistent and regular grass cutting. Members advised that the church would be the responsible party for maintaining the churchyard. Members confirmed that the parish council had provided a churchyard maintenance grant of £500 to the church last year. The Clerk confirmed that she had reached out to the Reverend to discuss the churchyard maintenance issue and how the parish council may be able to assist and was awaiting a response.

ii. Somerset Council Councillors' report

County Cllrs Hewitson and Patrick had circulated their report ahead of the meeting.

19:15 – Meeting opened.

01/26/069 To receive and consider any apologies for absence and resolve to accept or refuse them

Apologies were received from Cllrs Fenner, Entwistle, and Unsworth.

RESOLVED: To accept apologies.

02/26/070 To receive declarations of interest

None.

03/26/071 To approve the minutes of the annual parish council meeting held on the 17th of June 2026.

RESOLVED: The minutes were approved as a true and accurate record of the meeting

04/26/072 To review the actions of the last meeting.

There were no outstanding actions.

05/26/073 Planning

a) To comment on new planning applications.

- i. 26/01537/LBC – Little Barwick House, Rexes Hollow, Barwick, Yeovil, Somerset BA22 9TD – New rear window in an existing opening.

RESOLVED: To support the application.

- b)** To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and before this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>**

Signed:..... (Chair) Date:

MINUTES OF THE BARWICK AND STOFORD PARISH COUNCIL MEETING
HELD AT BARWICK PRIMARY SCHOOL
ON WEDNESDAY 28th JULY 2026, 19:00



- i. 26/01501/FUL – Oak View, New Road, Barwick, Yeovil, Somerset BA22 9UB – Erection of 1.5 storey 2 bedroom chalet bungalow on site of existing double garage. Formation of new driveway entrance off of New Road to create parking at the existing property 'Oak View'.
RESOLVED: To object to the application due to traffic impact on the unadopted track and New Road.

ACTION: Clerk

- c) **Determination of applications.**
None.

06/26/074 Finance and regulatory information

- a) **To receive the bank reconciliation for parish council bank accounts.**

- b) **Invoices and payments:**

i.	K Fullerton – Clerk salary July 2026	£ 1049.64
ii.	K Fullerton – Clerk expenses and reimbursements for July 2026	£ 89.20
iii.	HMRC – PAYE July 2026	
iv.	Somerset Pension Fund – Clerk pension July 2026	£ 334.36
v.	K Fullerton – Clerk salary August 2026	£ 1049.84
vi.	K Fullerton – Clerk expenses and reimbursements for August 2026	£ 26.00
vii.	HMRC – PAYE August 2026	
viii.	Somerset Pension Fund – Clerk pension August 2026	£ 334.36
ix.	Jeremy Mees Plumbing – Inv 166 Callout to Whitcross	£ 65.00
x.	PWCR – Inv 3/12/5060 (25)6	£ 14400.00
xi.	R Sibley – Whitcross reimbursements (lock and plants)	£ 48.85
xii.	Octopus Energy – Whitcross Pavilion electricity July 2026 PD DD	£ 49.73

RESOLVED: To approve all payments and authorise two councillors to sign the corresponding cheques.

ACTION: GF, RS

07/26/075 Community Hub Development Working Group

- a) **To receive two quotes for the fire strategy and assessment.**

RESOLVED: To accept the lower of the two quotes, at £450-£500.

- b) **To review and discuss the next steps for the project.**

The Clerk confirmed the 'Find a Tender' account was up and running on the government website.
The Clerk was tasked with uploading the tender documents as soon as possible.

ACTION: Clerk

- c) **To receive an update from the fundraising group – Big Lottery, Reaching Communities grant application – RK, RB, RS, NE.**

This item was deferred.

08/26/076 To consider any urgent highway issues

- a) **The Green, Stoford – double yellow lines installation. Date to meet with Andy Barron, Traffic Management.**

Pending notification of a date from Andy Barron at Traffic Management. Clerk to follow up.

- b) **To receive the Non-safety Defect Report for the Coker Ward.**

The report had been received.

09/26/077 St Mary Magdalene Church – churchyard maintenance issues reported to the PC.

The Clerk had obtained a favourable quote to maintain the churchyard on a monthly basis. Members suggested passing the quote to the Reverend for his consideration. Members noted that the parish council had provided a

Signed:..... (Chair) Date:

MINUTES OF THE BARWICK AND STOFORD PARISH COUNCIL MEETING
HELD AT BARWICK PRIMARY SCHOOL
ON WEDNESDAY 28th JULY 2026, 19:00



grant of £500 to the church in September 2025 to contribute towards grass cutting costs and hoped that the church could budget a similar figure, thereby covering the quoted costs.

ACTION: Clerk

10/26/078 Word Around the Village – to review draft articles for the one-off edition.

Item deferred.

11/26/079 Footpaths – broken sign at Sandy Lane.

Ranger to mend the broken sign. Refer to Rights of Way (ROW) if the sign can't be fixed.

ACTION: Clerk, Ranger

12/26/080 Fairhouse Road – to confirm the grass cutting schedule and future plans.

RESOLVED: To go ahead with the planned cut of the entirety of Fairhouse Road common land, including within the bollards and designated wildflower area, as agreed with the wildflower team. It was noted that this would resolve the immediate safety concerns voiced at the public session of the meeting. It was agreed to regularly maintain a footpath a metre's width from the edge of the pavement along the length of both sides of the common land and around the bollards and kerb. Members planned to review the schedule again in spring 2027. Clerk to inform the Ranger regarding the additional footpath cuts required.

ACTION: Clerk

13/26/081 To discuss Ranger Matters.

Ranger to carry out the usual tasks, including tidy up of Spars Lane, and fixing the sign on Sandy Lane.

ACTION: TF, Ranger, Clerk

14/26/082 Speed Indicator Device (SID).

Item deferred.

15/26/083 Grit Bin Survey.

JU kindly agreed to survey the grit bins in accordance with the request from Somerset Council.

ACTION: JU

16/26/084 Whitcross Recreation Ground – items to refer to the Recreational Trust

It was noted there were some broken roof tiles on the pavilion and a damaged panel on the play equipment. RK had tidied up the broken roof tiles on the ground to remove any obvious hazards. RS to obtain a quote and order the replacement part for the play equipment.

ACTION: RS

17/26/085 The Green, Stoford: Tree works

The item was deferred whilst the Clerk sought to identify a contractor.

ACTION: Clerk

18/26/086 Correspondence – to record correspondence received

a) BSCC request for use of The Green for a table-top event on the 5th of September 2026.

Permission granted – BSCC to have appropriate public liability insurance and Risk Assessment in place for the event.

b) Neighbourhood Planning – Bradford Abbas and Clifton Maybank Neighbourhood Plan consultation.

No comment.

c) Declarations of interest - permission to publicly share address information.

The Clerk was asked to add this to the September agenda for more discussion. Clerk to provide blank forms for councillors to complete without giving their private address, where this is preferred. Alternatively, councillors can give their permission to share their address publicly.

19/26/087 Items for the next Agenda

- 20MPH village-wide – costs involved and grants available.

Signed:..... (Chair) Date:

**MINUTES OF THE BARWICK AND STOFORD PARISH COUNCIL MEETING
HELD AT BARWICK PRIMARY SCHOOL
ON WEDNESDAY 28th JULY 2026, 19:00**



- Declarations of Interest – remove councillors' address unless consent given.

ACTION: Clerk

20/26/088 The date of the next meeting(s)

- Ordinary Parish Council Meeting – 16th September 2026, 7pm, Barwick and Stoford Primary School.
- Recreational Trust Meeting of the Trustee – Date to be advised.

20.30 – Meeting closed.

Signed:..... (Chair) Date: