

BARWICK AND STOFORD PARISH COUNCIL

Agenda for the Ordinary Parish Council Meeting 16th September 2026



Barwick and Stoford
Parish Council

**To: The Chair Gwen Findlay and all members of
Barwick and Stoford Parish Council**

*You are summoned to attend the Ordinary Meeting of Barwick and Stoford Parish Council, to be held at Barwick and Stoford Community Primary School BA22 9TH, commencing at **7pm on Wednesday the 16th September 2026**, for the purposes of transacting the business as outlined below.*



Kate Fullerton, Parish Clerk, 9th September 2026

Members of the public are welcome to attend and will be given an opportunity to speak. Please contact the clerk (details below) by Monday the 14th September 2026, should you wish to speak.

- i. 7:00pm Public session – an opportunity for the public to speak
- ii. 7:15pm To receive Somerset Council Councillor reports

Meeting opens:

AGENDA

1. 7:20pm To receive and consider any apologies for absence and to resolve to accept or refuse them.
2. 7:20pm To receive any declarations of interest.
3. 7:25pm To approve the minutes of the parish council meeting, held on the 28th July 2026.
4. 7:30pm To review the actions from the minutes of the last meeting.
5. 7:35pm Planning
 - a) Keyford Sustainable Urban Extension
 - i. To note Planning Committee South Meeting 29th September 2026 (SSDC Brympton Way offices) – Keyford Viability Assessment.
 - ii. To consider parish council comments in relation to the Keyford Viability Statement of June 2026.
 - b) To provide comments on a new planning application(s):
None.
 - c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and before this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/> .**
 - d) Determination of applications.
6. 7:45pm Finance and Regulatory Information.
 - a) Councillor Declaration of Interest Form – Address information to be included or removed?
 - b) Annual Governance and Accountability Return (AGAR) 2025/26
 - i. To receive Section 3 – External Auditor's Report and Certificate.
 - ii. To note the Notice of Conclusion of Audit to be published before the 30th September 2026.
 - c) To confirm receipt of the second stage precept amount for 2026/27 of £34,812.
 - d) To note the new NALC payscales for 2026/27, showing a cost-of-living increase of 72p/hour to SCP 31. Backdated to 1st April 2026 and applied to the September 2026 payroll.
 - e) To receive the Bank Reconciliation for parish council bank accounts.
 - f) Invoices & payments.

i.	K Fullerton – Clerk salary September 2026 (includes backdated pay)	£1242.47
ii.	K Fullerton – Wfh September 2026	£ 26.00
iii.	Somerset Council Pension Fund – September 2026	£ 401.08
iv.	HMRC – PAYE September 2026	
v.	P Russell – Internal audit 25/26 Inv IA/0268/26	£ 175.00
vi.	PKF Littlejohn LLP – External audit 25/26 Inv SB20261362	£ 378.00
vii.	Water2business – Whitcross pavilion 10/3/26 - 25/8/26	£ 56.05
viii.	Premier Landscaping – July & August Ranger and Grass cutting	£ 1407.46
ix.	Somerset Council Pension Fund - Replacement payment for two missing cheques (June 2025 & Jan 2026)	£ 763.64
x.	Octopus Energy – Whitcross electricity August 2026 PD DD	£ 44.09
xi.	Octopus Energy Whitcross electricity July 2026 PD DD	£ 38.01



*Barwick and Stoford
Parish Council*

7. 7:55pm Community Hub Development Working Group Committee.
 - a) To review and discuss the next steps for the project.
 - b) Update from the fundraising group - Big Lottery, Reaching Communities grant application – RK, RS, NE.
8. 8:05pm To consider any urgent Highway issues:
 - a) To consider a parish-wide 20MPH speed restriction.
 - b) The Green, Stoford – double yellow lines installation – confirmed by Andy Barron – Traffic Regulation Order in process.
 - c) Fairhouse Road Layby – to consider a public request to ask Somerset Council to remove the layby.
 - d) To receive the Non-safety Defect Report for the Coker Ward.
 - e) To note Road Closure Notices.
9. 8:10pm Word Around the Village – to review any draft articles for a one-off edition.
10. 8:15pm Footpaths
11. 8:20pm Fairhouse Road maintenance
12. 8:25pm To discuss Ranger matters
13. 8:30pm Speed Indicator Device (SID)
14. 8:35pm Grit Bin Survey
15. 8:40pm Whitcross Recreation Ground – to set a date for the next meeting.
16. 8:45pm The Green, Stoford: Tree works
17. 8:50pm Correspondence
 - a) Heritage at Risk Register.
 - b) Somerset Rivers Authority – Community Flood Action Fund.
 - c) The Electrical Safety Fund – open.
18. 8:55pm Items for the next Agenda
19. 9.00pm Date of the next meeting
 - Ordinary Parish Council Meeting - Wednesday 21st October 2026, 7pm.
 - Recreational Trust Meeting of the Trustee – Date to be advised (October).