

**MINUTES OF THE BARWICK AND STOFORD ORDINARY PARISH COUNCIL MEETING
HELD AT BARWICK AND STOFORD PRIMARY SCHOOL
ON WEDNESDAY 22nd of October 2025, 19:00**



Present – Councillors (Cllrs):

Nick Entwistle (NE) – Acting Chair, Ray Sibley (RS), Rebecca Kilburn (RK), Tony Fenner (TF).

In attendance:

Kate Fullerton – Parish Clerk.

I. Public session – an opportunity for the public to speak

No public session items.

II. Somerset Council Councillors report

County Cllrs Hewitson and Patrick circulated their report ahead of the meeting.

19:15 – Meeting opened.

1/25/109 To receive and consider any apologies for absence and resolve to accept or refuse them

Apologies were received from Cllrs Gwen Findlay, Ashley Wrixon, Rob Bruckel, Jackie Unsworth.

RESOLVED: To accept apologies.

2/25/110 To receive declarations of interest

None.

3/25/111 Planning

a) To receive feedback from the Keyford Joint Committee (with ECPC) – RS.

RS reported that he had submitted an objection to the Keyford development, regarding the planned 'Rose Tower' roundabout.

b) To note planning appeal decisions 3359789 and 3359195.

Noted.

c) To comment on new planning applications.

None.

d) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and before this meeting. Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>

None.

e) Determination of applications.

22/03289/FUL – Variation of condition – Application permitted.

4/25/112 To approve the Minutes of the parish council meeting held on the 17th of September 2025

RESOLVED: The Minutes were approved as a true and accurate record of the meeting.

5/25/113 To review actions from the minutes of the last meeting

Members reviewed the actions and were content with the level of progress made.

6/25/114 Finance and regulatory information

a) To consider a request from Yeovil Town Council for financial support for the refurbishment of the Octagon Theatre.

RESOLVED: Not to provide a grant to Yeovil Town Council for the purposes of refurbishing the Octagon Theatre. Parish Council's funds and efforts tied up with the new community hub project.

ACTION: Clerk

Signed:..... (Chair) Date:

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- b) To receive the bank reconciliation for all bank accounts.
Received and reviewed.
 - c) To set a date for the Finance Working Group to discuss the budget and precept for 2026.
Date set as the 10th of December 2025, 7.30pm.
 - d) To receive a quote to convert the parish council website to gov.uk at £250.00.
RESOLVED: To accept the quote to have the website converted to gov.uk.
 - e) Invoices and payments:
 - i. K Fullerton – Clerk salary October 2025 £1027.12
 - ii. K Fullerton – Clerk expenses and reimbursements (planning) for October 2025 £ 26.00
 - iii. K Fullerton – Reimburse stamps and spare keys. £ 61.50
 - iv. HMRC – PAYE October 2025
 - v. Somerset Pension Fund – Clerk pension October 2025 £ 387.88
 - vi. Information Commissioner’s Office – Data Protection Fee £ 47.00
 - vii. Octopus Energy – Whitcross September DD £ 44.89
 - viii. D Higgins – Whitcross Pavilion cleaning £ 75.00
- RESOLVED:** To approve all payments and for one councillor and the Clerk (in the absence of a second signatory) to sign the cheques.

ACTION: RS, Clerk

7/25/115 Community Hub Development Working Group

- a) To consider three quotes for structural engineering services.
RESOLVED: To accept the quote from JCP Structural and Civil Engineers at £2815 plus VAT.
- b) To consider a quote for building regulations services.
RESOLVED: To accept the quote from Somerset Council at £2750 including VAT.
- c) To discuss preparations for applying for a Public Works Lending Board loan to cover the shortfall in funding.
The Clerk has requested the application form from SALC and will report back to the next meeting.

ACTION: Clerk

8/25/116 To consider any urgent highway issues

- a) To consider options to restrict parking by The Green.
Members felt it might be difficult to install double yellow lines in the conservation area, and to enforce. Members were frustrated at the lack of police involvement with vehicles being parked too close to the junction of New Road/Newton Road.
- b) Grit bin process 2025 – further information required.
Defer item in Cllr Unsworth’s absence.
- c) To note road closure notice TTRO 379546S – Dorchester Road, Barwick and Stoford, Closworth and East Coker – pre-surfacing dressing works – 11th November for three nights (19:00 – 06:00).

9/25/117 Local Community Network (LCN) – to note any useful meeting dates.

None.

10/25/118 Footpaths.

Nothing to report.

11/25/119 Fairhouse Road – to agree a one-off cut and collect for the area (avoiding the wildflower area).

Agreed.

ACTION: Clerk

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12/25/120 To discuss Ranger Matters

Upcoming work to include: Tidying up around the chapel on corner of Court Lane/Newton Road, footpath by Dog Luv Kennels, Spars Lane footpath (Silver Street - New Road - Court Lane).

ACTION: Clerk, TF, Ranger

13/25/121 Speed Indicator Device (SID)

Nothing to report.

14/25/122 Whitcross Recreation Ground – items to refer to the Recreational Trust

- Contact electricity board regarding repairing the cupboard/moving the meter.
- CCTV – contact a company for advice on best positioning.
- Football fees 2024/25 overdue.
- LN has inherited changing room cubicles.
- Fix a date for the next Recreational Trust meeting – Monday 24th November, 7pm.

ACTION: Clerk

15/25/123 To set a date for the BSPC Christmas meal.

Members agreed the date of the 11th of December 2025, 6.30 for 7pm, The Royal Oak Stoford. Ray kindly agreed to make the arrangements.

16/25/124 To record correspondence received.

- a) Email regarding the proposal to develop three Yeovil carparks.
Noted. Cllrs will respond as individuals to the Somerset Council consultation on the carparks.
- b) Email from resident regarding speeding in the village.
Noted.
- c) Bradford Abbas and Clifton Maybank consultation on their neighbourhood plan.
Noted. Clerk to write to request support for Stoford Bridge to be widened and lobby Dorset Council.
- d) Somerset Council consultation on their provision of services to develop and engage communities.
Noted. Cllrs to respond as individuals.
- e) Email advising on damage caused at St Mary Magdalene Church.
Noted.
- f) Email from resident enquiring about land ownership of part of The Green, Stoford.
The Clerk has responded to the enquiry.

17/25/125 Items for the next Agenda

- Formation of a Community Hub Grants team.
- Quarterly finance item – YTD and bank reconciliations – January agenda
- Budget 2026/27 & Precept 2026/27 January agenda.
- PWLB Loan process.
- Grass maintenance quote – February 2026.

18/25/126 The date of the next meeting(s)

- Parish Council Meeting – 22nd October 2025 at 7pm, Barwick and Stoford Primary School – advance apologies from NE and GF.

20.25 – Meeting closed.

Signed:..... (Chair) Date: