

MINUTES OF THE BARWICK AND STOFORD ORDINARY PARISH COUNCIL MEETING  
HELD AT BARWICK AND STOFORD PRIMARY SCHOOL  
ON WEDNESDAY 16<sup>th</sup> JULY 2025, 19:00



**Present – Councillors (Cllrs):**

Gwen Findlay (GF) – Chair, Nick Entwistle (NE) – Vice Chair, Tony Fenner (TF), Rebecca Kilburn (BK), Ashley Wrixon (AW), Rob Bruckel (RB).

**In attendance:**

Kate Fullerton – Parish Clerk.

**I. Public session – an opportunity for the public to speak**

No public session items.

**II. Somerset Council Councillors report**

County Cllrs Hewitson and Patrick circulated their report ahead of the meeting.

**19:15 – Meeting opened.**

**1/25/076 To receive and consider any apologies for absence and resolve to accept or refuse them**

Apologies were received from Cllrs Ray Sibley and Jackie Unsworth.

**RESOLVED:** To accept apologies.

**2/25/077 To receive declarations of interest**

None.

**3/25/078 Planning**

**a) To receive feedback from the Keyford Joint Committee (with ECPC) – RS.**

None.

**b) To comment on new planning applications.**

- i. 25/01602/FUL & 25/01603/LBC – The Transfer Shed, Yeovil Junction, Newton Road, Stoford, Yeovil, Somerset – Replacement of the existing corrugated sheet roofing with natural slate roof tiles and replacement rainwater goods with cast aluminium to reinstate original finish. Raising of roof line to allow for insulation and to reinstate roof finish.

**RESOLVED:** To support the application.

**ACTION:** Clerk

- c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and before this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>**

None.

**d) Determination of applications.**

None.

**4/25/079 To approve the Minutes of the parish council meeting held on the 18<sup>th</sup> of June 2025**

**RESOLVED:** The Minutes were approved as a true and accurate record of the meeting.

**5/25/080 To review actions from the minutes of the last meeting**

Members reviewed the actions and were content with the level of progress made.

**ACTION:** Clerk

Signed:..... (Chair) Date: .....

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**6/25/081 Finance and regulatory information**

- a) **To receive a grant request from St Mary Magdalene Church towards churchyard maintenance costs.**
- b) **To confirm the quantity required for the Remembrance of World War II - GF**  
GF said she needed to confirm the number required.

**ACTION: GF**

- c) **To consider a grass maintenance quote from Premier Landscaping for The Green in Stoford and the playing fields at Whitcross Recreation Ground.**  
Members agreed to defer the consideration of a new service provider until February 2026, when the current agreement with Somerset Council expires.

**ACTION: Clerk**

- d) **To consider a quote from Premier Landscaping, to repair the broken bridge on the permissive footpath behind the Mill.**

The Clerk confirmed that the footpath is complete with the repaired bridge, although this footpath will not improve access via the footpath with the missing bridge.

**RESOLVED:** To accept the quote to repair the dangerous bridge on the permissive footpath.

**ACTION: Clerk**

- e) **Invoices and payments:**

|       |  |          |
|-------|--|----------|
| i.    | K Fullerton – Clerk salary July 2025   | £ 997.65 |
| ii.   | K Fullerton – Clerk expenses and reimbursements for July 2025                | £ 26.00  |
| iii.  | HMRC – PAYE July 2025  |          |
| iv.   | Somerset Pension Fund – Clerk pension July 2025                              | £ 375.76 |
| v.    | K Fullerton – Clerk salary August 2025                                       | £ 997.65 |
| vi.   | K Fullerton – Expenses August 2025   | £ 26.00  |
| vii.  | HMRC – PAYE August 2025  |          |
| viii. | Somerset Council Pension Fund – Clerk pension August                         | £ 375.76 |
| ix.   | Premier Landscaping – Ranger February – July 2025                            | £1328.41 |
| x.    | Octopus Energy – Whitcross pavilion electricity June 2025 PD DD              | £ 23.58  |
| xi.   | R Kilburn – Reimbursement for school children’s vouchers – Annual Parish Mtg | £ 45.00  |
| xii.  | D Higgins – Whitcross Pavilion cleaning                                      | £ TBA    |

**RESOLVED:** To approve all payments and for one councillor and the Clerk (in the absence of a second signatory) to sign the cheques.

**ACTION: GF, Clerk**

**7/25/082 Community Hub Development Working Group**

- a) **To receive an update on potential grant writing services.**  
Item deferred.

**ACTION: Clerk**

**8/25/083 To consider any urgent highway issues**

- a) **Stoford Bridge width restriction and bridge widening – update from Somerset Council**  
Traffic Management have now confirmed that the width restriction has been vetoed by Dorset Council as they do not support a width restriction on the bridge. Dorset Council also do not support widening the bridge.

- b) **To note Road Closure Notices:**

- i. TTRO584944S – Newton Road, Stoford – Openreach to carry out pole replacement works - 25<sup>th</sup> of July for 6 hours (09:30 – 15:30).

Noted.

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**9/25/084 Local Community Network (LCN) – to note any useful meeting dates.**  
None.

**10/25/085 Fairhouse Road – Wildflower Meadow update**  
Nothing at this time.

**11/25/086 Footpaths.**  
Nothing to report.

**12/25/087 To discuss Ranger Matters**  
Upcoming work requests to include tidying up the footpath by Quarry Cottages and The Old Mill (towards Rexes Lane).

**ACTION: TF, Ranger**

**13/25/088 Speed Indicator Device (SID)**  
A resident has requested that the SID be positioned on Fairhouse Road. Members considered the request, noting that there is not currently a tall enough pole to support any solar panels. It was also noted that parked cars along Fairhouse Road tend to be speed reducing in their own right. Members did not feel the speeding issue along Fairhouse Road bad enough to warrant installing a taller pole or purchasing an additional set of solar panels for charging the SID. This should be reviewed in the future.

**14/25/089 Whitcross Recreation Ground – items to refer to the Recreational Trust**  
RS reported more damage to the pavilion. Members felt this could be resulting from the removal of the football goals. Some ideas were discussed regarding building a wall or similar for the children to kick a ball against. The Clerk will add this to the next Recreational Trust agenda.

- Acrylic paint for the tyres.
- Get two keys cut for the pavilion (for Ash Rovers and a spare).

**ACTION: Clerk**

**15/25/090 Correspondence – to record correspondence received**  
a) Somerset's new Local Transport Plan – open for consultation, closes 7<sup>th</sup> September.  
Noted.  
b) Invitation to Yeovil Railway Centre celebratory event – 27<sup>th</sup>/28<sup>th</sup> September.  
Noted.

**18/25/091 Items for the next Agenda**

- BT Box disconnection.
- CCTV Whitcross – Grant request £500.
- Whitcross Playground parts and repairs - £1000.
- Quarterly finance item – YTD and bank reconciliations - October agenda
- Budget 2026/27 & Precept 2026/27 – November agenda.
- Grass maintenance quote – February 2026.

**19/25/092 The date of the next meeting(s)**

- Parish Council Meeting – 17<sup>th</sup> September 2025 at 7pm, Barwick and Stoford Primary School.

**20.10 – Meeting closed.**

Signed:..... (Chair)                      Date: .....