

# BARWICK AND STOFORD PARISH COUNCIL

Agenda for the Parish Council Ordinary Meeting 17<sup>th</sup> of September 2025



Barwick and Stoford  
Parish Council

**To: The Chair Gwen Findlay and all members of  
Barwick and Stoford Parish Council**

You are summoned to attend the Meeting of Barwick and Stoford Parish Council, to be held at Barwick and Stoford Community Primary School BA22 9TH, commencing at **7pm on Wednesday the 17<sup>th</sup> of September 2025**, for the purposes of transacting the business as outlined below.

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Kate Fullerton, Parish Clerk, 12<sup>th</sup> of September 2025

**Members of the public are welcome to attend and will be given an opportunity to speak. Please contact the clerk (details below) by Monday the 15<sup>th</sup> of September 2025, should you wish to speak.**

- i. 7:00pm Public session – an opportunity for the public to speak
- ii. 7:20pm To receive Somerset Council Councillor reports

Meeting opens:

## AGENDA

1. 7:30pm To receive and consider any apologies for absence and to resolve to accept or refuse them.
2. 7:30pm To receive any declarations of interest.
3. 7:30pm Planning
  - a) To receive any feedback from the Keyford joint committee (ECPC) – RS.
  - b) To provide comments on a new planning application(s):
    - i. 25/02090/S73 – Whitcross Recreation Ground, Whitcross, Barwick, Yeovil, Somerset BA22 9TQ – S73 application to vary conditions 10 (footway) and 14 (visibility lines) of approval 22/03289/FUL for formation of vehicular access and erection of a village hall with associated parking.
  - c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and before this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>.**
  - d) Determination of applications.
4. 7:40pm To approve the minutes of the last parish council meeting, held on the 16<sup>th</sup> of July 2025.
5. 7:45pm To review actions from the minutes of the last meeting.
6. 7:50pm Finance and Regulatory Information
  - a) Annual Governance and Accountability Return (AGAR) 2024/25 – To receive the External Audit Report and notice of completion of the limited assurance review for the year ended 31<sup>st</sup> March 2025.
  - b) To consider a quote for PAT testing at Whitcross - £180.90.
  - c) To consider a request from Yeovil Town Council for financial support for the Octagon Theatre.
  - d) To consider a grant to Barwick and Stoford Recreational Trust of £500.00 to cover CCTV.
  - e) To consider a grant to Barwick and Stoford Recreational Trust for playground parts and repairs - £1000.
  - f) To receive a grant request form Somerset Art Works - £30.
  - g) To set a date for a Finance Meeting to review year to date expenditure and bank reconciliations.
  - h) To note the NALC cost of living increase applied to payroll and backdated to 1<sup>st</sup> April 2025.

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| i) Invoices & payments  |           |
| i. K Fullerton – Clerk salary September 2025                    | £ 1174.12 |
| ii. K Fullerton – Expenses and reimbursements (planning)        |           |
| iii. for Sept 2025  | £ 427.00  |
| iv. Somerset Council Pension Fund – September 2025              | £ 448.43  |
| v. HMRC – PAYE September 2025                                   |           |
| vi. St Mary Magdalene Church – Grant towards churchyard         | £ 500.00  |
| vii. Octopus Energy – Whitcross August Electricity DD           | £ 20.95   |
| viii. Premier Landscaping Ranger August 2025                    | £ 175.00  |
| ix. Water2business – Whitcross pavilion 26/2/25-03/09/25        | £ 8.36    |
| x. The Play Inspection Company – Annual Playground Insp         | £ 96.00   |
| xi. Sutcliffe Play South West – Inv 7550 spare parts            | £ 689.19  |
| xii. Play UK Playgrounds Ltd – Inv 1739 Repairs at Whitcross    | £ 288.00  |
| xiii. Armor Heritage Ltd – Inv BAS001 Planning Whitcross report | £ 552.00  |
| xiv. PKF Littlejohn LLP – Inv SB20250729 AGAR external audit    | £ 1260.00 |
| xv. D Higgins – Whitcross cleaning                              | £ TBA     |
7. 8:05pm Community Hub Development Working Group Committee
  8. 8:10pm To consider any urgent Highway issues:
    - a) Grit bin process.
  9. 8:20pm Local Community Network (LCN) – to note any useful meeting dates.
  10. 8:35pm Footpaths
  11. 8:40pm To discuss Ranger matters.
  12. 8:45pm Speed Indicator Device (SID).
  13. 8:50pm Whitcross Recreation Ground – items to refer to the Recreation Trust.
  14. 8:55pm Correspondence – to record correspondence received.
    - a) Somerset Festival of Remembrance – Saturday 1<sup>st</sup> of November, Wells Cathedral.
    - b) Invitation to Yeovil Railway Centre celebratory event – 27<sup>th</sup>/28<sup>th</sup> September.
    - c) Email from resident regarding overgrowth.
    - d) Email from resident regarding parking by Meadow View and Newton Road junction.
  15. 9:00pm Items for the next Agenda.
  16. 9.00pm Date of the next meeting
    - Wednesday the 22<sup>nd</sup> of October 2025 at 7pm, Barwick and Stoford Primary School.



*Barwick and Stoford  
Parish Council*